

BROWN COUNTY COMMUNITY UNIT SCHOOL DISTRICT NO. 1
Mt. Sterling, Illinois
January 28, 2015

The regular meeting of the Board of Education was held on Wednesday evening, January 28, 2015, at 6:00 p.m. in the Elementary School/Music Room at 503 NW Cross Street, Mt. Sterling, Illinois. The meeting was called to order by President Philip Krupps. The minutes were recorded by Tracy Flowers, Board Secretary.

On roll call, the following members answered present: Blakeley, Kackley, Koch, Krupps, Meservey and Miller. McCaskill arrived at 6:05

Public Comment: This time was used for recognition of student achievement (New Business item 1): Elementary students, Addie Hughes and Megan Ham presented writing samples to the board of education. Addie presented her paper on bullying. She talked about the different types of bullying as well as the impact it has on students. Megan presented her paper on life in the days of a pioneer. She talked about how they traveled and the hardships that they endured. Both students did a great job of representing the elementary school as well as showing the board what exemplary student work looks like.

This past weekend, Mrs. Eveland presented BC High School student Jade Hall with a Gold Key at the Mid-Central Illinois ceremony for the Scholastic Art Awards. Jade's work was one of 67 selected from over 990 entries for a Gold Key, which is the highest award possible. Her work will now be judged at the national level and, if selected, will be on display in New York. Jade's artwork is currently on display in Springfield. She and her mother, Kara Hall, were in attendance with Mrs. Eveland to be recognized for this accomplishment.

1. Motion by Koch, seconded by Blakeley, to approve the consent agenda.

Roll call: Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea.
Motion carried.

Correspondence: none

Committee Reports: none

6:12-6:37 Audit Report from Kathy Shupe, Arnolds, Behrens, Nesbit, Gray, PC

Kathy Shupe reviewed the audit report presented to the board with specific attention to the independent auditor's report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*. Ms. Shupe also reviewed the Estimated Financial Profile Summary of Brown County School District which included profile ratios based on Fund Balance to Revenue, Expenditures to Revenue, Days Cash on Hand, percent of Short-Term Borrowing

(Audit Report – continued)

Maximum Remaining, and percent of Long-Term Debt Margin remaining.

Overall Brown County School District's Financial Profile was calculated to be a 3.45 and placed in the category of "Review" which is the second highest category of financial strength based on the measures determined by the Illinois State Board of Education.

2. Motion by Meservey, seconded by Miller, to approve the audit report as presented by Kathy Shupe of Arnold, Behrens, Nesbit, Gray, PC.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea.

Motion carried.

Discussion on ISBE Financial Rating: President Krupps followed up on the discussion regarding the above mentioned financial rating and reminded the board that the long-term projects such as the HVAC, roofing, and football bleachers and press box improvements are all good things for the district that have been completed in the last year.

Discussion on the Elementary School Back Parking Lot: Darin Prost, district architect, was here to discuss the plans of installing fencing and improving the accessibility to the Board of Education Office for those with disabilities via the parking lot behind the elementary building. He reviewed with the board that a public hearing would be necessary at the March BOE meeting to inform any public persons of the plans for improvements and offer them an opportunity to add their comments or opinions of the proposed plans. This work will be submitted to ISBE as a proposed Life-Safety expenditure.

Adam Lawson spoke regarding the Resolution with Farmers State Bank of Pittsfield to enter into a lease agreement for the buy out purchase price of \$1 for the new tractor that was approved at last month's BOE meeting and delivered recently.

3. Motion by McCaskill, seconded by Koch, to approve the Municipal Lease Resolution, regarding the purchase of the tractor.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea.

Motion carried.

4. Motion by Krupps, seconded by Blakeley, to approve the Joint Committee Report: Reduction In Force agreement with the BCEA.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea.

Motion carried.

Discussion on tuition reimbursement: the proposed tuition payback program was tabled for a future discussion. This PayBack program would be for current full- or part-time employees including non-certified staff members who have a desire to become a professional educator as well as current professional educator staff members who wish to increase their professional service to the district by adding additional endorsements to their current PEL. Employees would have to be accepted by an educator preparation program approved by ISBE for the purposes of earning an endorsement for an area that the BOE determines to likely have human resource needs for the district in the future.

The PayBack program would be managed in such a way that an approved Tuition PayBack Member would submit semester tuition bills to the district to pay the bill in full. The total amount of the tuition and fees for that semester would be equally divided as a deduction over the course of the next four to six months of pay periods to pay back to the district the payment made on the employee's behalf for tuition and fees. If a balance were outstanding on the amount of tuition an employee has yet to pay back to the district upon their discontinuation of employment, the employee would have 60 days by which to make full payment to the district for the full remaining amount owed to the district.

5. Motion by McCaskill, seconded by Miller, to approve Athletic Director Job Description.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea.

Motion carried.

7:08- 7:12 *Administrators Reports and Raising Expectations* : Superintendent Phillips reviewed with the BOE members the use of a secured drive on the network where all board of education materials will be stored for easy access. This is where the board members will go to get their monthly board meeting materials and it will also be a repository for all materials from this date forward so in the future they can go back and look at previous agendas, minutes, and board packets if desired. The Brown County School District Policy Manual will be available there too for easy access.

(Admin Reports- continued)

All other administrator reports were provided to the board members in written format.

6. Motion by Koch, seconded by Blakeley, to go into closed session for a) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the School District at 7:13 pm.

Roll call: Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.
Motion carried.

7. Motion by McCaskill, seconded by Miller, to go out of closed session at 8:20 pm.

Roll call: Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.
Motion carried.

8. Motion by Koch, seconded by McCaskill, to approve the minutes of closed session.

Roll call: Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea.
Motion carried.

9. Motion by Krupps, seconded by Miller, to accept the resignation of Ray Driskell as Athletic Director, effective January 5, 2015.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea.
Motion carried.

10. Motion by Koch, seconded by Blakeley, to accept the resignation of Kourtney Kassing as Pre-K teacher, effective the end of the 2014-2015 school year.

Roll call: Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea.
Motion carried.

11. Motion by Miller, seconded by Koch, to approve employment contract for Vicki Phillips, Superintendent, beginning July 1, 2015 and ending on June 30, 2018.

Roll call: Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea.

Motion carried.

12. Motion by Kackley, seconded by McCaskill, to approve employment contract for Ann Logan, Principal 7-12, beginning July 1, 2015 and ending on June 30, 2018.

Roll call: McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea.

Motion carried.

13. Motion by Koch, seconded by Blakeley, to approve employment contract for Ben Ellefritz, Principal Pre-K - 6, beginning July 1, 2015 and ending on June 30, 2018.

Roll call: Meservey, yea; Miller, yea; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea.

Motion carried.

14. Motion by McCaskill, seconded by Meservey, to hire Heather Miller as Elementary School Title I teacher, effective with the 2015-2016 school year, pending her getting the Reading Teacher endorsement or provisional Reading Teacher endorsement on her PEL.

Roll call: Miller, abstain; Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea.

Motion carried.

15. Motion by Krupps, seconded by Miller, to hire Renee Grady as Third Grade teacher, effective with the 2015-2016 school year.

Roll call: Blakeley, yea; Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea.

Motion carried.

16. Motion by Blakeley, seconded by Kackley, to hire Julie Limkeman as Pre-K teacher, effective with the 2015-2016 school year, pending FY16 Pre-K grant approval.

Roll call: Kackley, yea; Koch, yea; Krupps, yea; McCaskill, yea; Meservey, yea; Miller, yea; Blakeley, yea.
Motion carried.

17. Motion by Blakeley, seconded by McCaskill, to adjourn at 8:26 pm.

Motion carried by acclamation.

PRESIDENT

SECRETARY